

RECEIVED _____
BY _____

MINISTRY REQUEST FORM (FOR WORSHIP SERVICES ONLY)

Name: _____ Ministry _____
Phone No. _____ (H) _____ (W) Title _____
Email Address: _____ Budget _____

New Event Cancellation Change

Title of Event _____

Date _____ Time: _____ Start _____ End _____ Early Set-Up Time: _____ Break-Down Time: _____

Requestors' Signature _____

REQUEST FOR SERVICE TO MINISTRY CHAIRPERSONS/PRESIDENTS IF YOUR MINISTRY HAS BEEN REQUESTED, PLEASE ACKNOWLEDGE RECEIPT BY SIGNING NEXT TO YOUR MINISTRY RETURN COPY OF FORM TO REQUESTING MINISTRY	
<p>MINISTRIES & FINE ARTS (CHECK ALL THAT APPLY)</p> <p><input type="checkbox"/> Events Planning Ministry _____ <input type="checkbox"/> Plan Entire Event w/Your Input</p> <p><input type="checkbox"/> Food Service <input type="checkbox"/> Rebekah Ministry _____ <input type="checkbox"/> Offsite Caterers _____ <input type="checkbox"/> Other _____</p> <p><input type="checkbox"/> Facilities _____ <input type="checkbox"/> Set-Up <input type="checkbox"/> Sound/Lighting <input type="checkbox"/> Parking Attendants <input type="checkbox"/> Security</p> <p><input type="checkbox"/> Multimedia _____ <input type="checkbox"/> Nurses _____ <input type="checkbox"/> Parking _____ <input type="checkbox"/> Photography _____ <input type="checkbox"/> Ushers _____ <input type="checkbox"/> Other _____</p>	<p>MUSIC MINISTRY (CHECK ALL THAT APPLY)</p> <p><input type="checkbox"/> Blessed Hands of Praise _____ <input type="checkbox"/> Combined Choirs _____ <input type="checkbox"/> Inspired Sanctuary Chorus _____ <input type="checkbox"/> Men of Galilee _____ <input type="checkbox"/> MIME _____ <input type="checkbox"/> More Excellent Way _____ <input type="checkbox"/> New Vision of Praise _____ <input type="checkbox"/> Praise & Worship _____ <input type="checkbox"/> Sacred Wings of Worship _____ <input type="checkbox"/> Theatre _____ <input type="checkbox"/> Voices of Triumph _____</p> <p><input type="checkbox"/> Soloist Only _____ <input type="checkbox"/> Musicians Only _____ <input type="checkbox"/> Outside musical guests (specify) _____</p> <p>_____ Sister Marcy Trueheart --- M&FA Interim Coordinator</p>